

**PROGRESS REPORT**  
**On**  
**THE USAID FUNDED PROJECT ENTITLED**

**“COMBATING CORRUPTION THROUGH PROMOTING  
INTEGRITY IN PUBLIC SERVICE DELIVERY SYSTEM”**

**FOR THE  
FIRST QUARTER  
(JANUARY, 2000-MARCH, 2000)**



**SUBMITTED BY**

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## EXECUTIVE SUMMARY




TIB is implementing the ‘National Integrity Program’, which has four components: conduct an initial ‘Fact-Finding Exercise’ (FFE), establish Committees of Concerned Citizens’ (CCCs), establish ‘Advice and Information Center’ (AIC), and organize ‘National Integrity Workshops’ (NIWs).

The broad goal of the ‘National Integrity Program’ of TIB is to “promote integrity and curb corruption in public sector service delivery systems in selected sites of Bangladesh through grassroots participation of recipients of public services.” The specific objectives of the NIP are:

-  To provide baseline information for strengthening the National Integrity System through a Fact-Finding Exercise (FFE).
-  To assist formation of “Committees of Concerned Citizens (CCCs)” in selected sites of Bangladesh, which will serve as local lobbying groups seeking to curb corruption, instigate reforms and promote integrity in public service delivery system.
-  To establish an “Advice and Information Center (AIC)”, which would serve as a central clearing-house of information on the extent, nature and location of corruption in Bangladesh and develop ways and means of providing counselling to the public.
-  Holding “National Integrity Workshops (NIWs)” in different locations of Bangladesh at suitable points of time during the program. TIB plans to organize a final NIW, prior to the conclusion of NIP, with the aim of drawing up a feasible action plan defining the tasks of various stakeholders in the “National Integrity Systems (NIS)”.

### Fact-Finding exercise:

The main objectives of the proposed Fact-Finding Exercise are to find out the role and limitations of watchdog agencies in curbing corruption. The NIP team decided to conduct Fact-Finding Exercise on the three watchdog agencies, viz.

-  **Bureau of Anti-Corruption (BAC)**
-  **Comptroller and Auditor General Office (C & AG)**
-  **Public Accounts Committee (PAC)**

### **Bureau of Anti-Corruption (BAC)**

The NIP team conducted a Fact-Finding Exercise on the Bureau of Anti-Corruption. The main objectives of the Fact-Finding Exercise on BAC were: to examine official documents as made available to TIB, to examine the organizational structure of BAC, to examine the functional activities of BAC personnel, to examine the role of BAC in curbing corruption, and to identify the limitations of BAC. In keeping with the above objectives, the NIP team examined books, articles and reports published by BAC. The NIP team also interviewed a number of high officials of BAC. The draft report on BAC is available in typed format. We are now consulting some experts in those areas to analyze the facts.

### **Comptroller and Auditor General Office (C & AG):**

The NIP team has completed the Fact-Finding Exercise on the Comptroller and Auditor General Office. The objectives of the Fact-Finding Exercise on the C & AG office were; to examine official documents as made available to TIB, to examine the organizational structure of C & AG Office, to examine the functional activities of C & AG Office personnel, to examine the role of C & AG Office in curbing corruption, and to identify the limitations of C & AG Office. In keeping with the above objectives, the NIP team examined books, articles and reports published by C & AG Office. They also examined the rules of business and the constitution of Bangladesh. The NIP team also interviewed a number of high officials of the office. We are now consulting some experts in those areas to analyze the facts.

### **Public Accounts Committee (PAC)**

The Fact-Finding Exercise on the Public Accounts Committee is in the preliminary stages. The main objectives of the Fact-Finding Exercise on the Public Accounts Committee are to examine how the PAC scrutinizes audit report; how it plays the role to achieve national integrity, assure accountability and to curb corruption, how PAC is constituted, PAC's terms of references and the limitations of the office. In keeping with the above objectives, the NIP team is examining the Rules of Procedure of the Parliament, the Bangladesh Constitution and the Briefing Paper on parliament affairs prepared by Transparency International Bangladesh Chapter. The NIP team is scheduled to interview Members of Parliament who are members of the PAC. The questionnaire is prepared but will be finalized soon. The NIP team is also developing a database on newspaper reports on Parliamentary Committees as a supplementary activity of NIP.

## **Problems, constraint and experiences;**

The NIP team did not get enough information on BAC because of official secrecy, lack of up to date statistics, and lack of research reports and publications. The NIP team faced a number of problems to conduct the Fact-Finding Exercise on C & AG Office. These were: lack of cooperation from the officials, conflict between the officials of audit and accounts, and lack of statistics.

## **Committees of Concerned Citizens:**

In line with its grassroots focus, TIB would like to develop a network of Committees of Concerned Citizens (CCCs) throughout the country. It is envisaged that six CCCs would be established at the six divisional headquarters or other suitable locations. The main objectives of the formation of the Committees of Concerned Citizens are to create local groups who will serve as local lobbying groups seeking to curb corruption, instigate reform and promote integrity in the public service delivery system.

## **Stages of the formation of CCCs:**

The NIP team has identified the stages of the formation of CCCs. The first stage is the identification of the geographical locations after which the NIP team will select the individuals for the CCCs. The third stage is the formation of CCCs after which report cards will be launched. At the last stage the CCCs will initiate their activities.

### **Identification of geographical locations: (First stage)**

The first stage of the formation of the Committees of Concerned Citizens is to identify the locations. The NIP team developed 16 criteria to identify the locations on the basis of which we selected six locations to form the CCCs. These are Mymensingh sadar thana, Muktagacha of Mymensingh district, Madhupur of Tangail district, Jamalpur sadar thana, Nalitabari of Sherpur district and Kotiadi of Kishoreganj district.

### **Identification of individuals for the CCCs (Second Stage):**

The NIP team has developed the essential and the preferential criteria to identify the individuals to form the CCCs. We also identified the stages of selecting the individuals for the CCCs. Based on the essential and the preferential criteria; we will select the individuals for the CCCs.

### **Process of Selecting Individuals for the formation of CCCs:**

The NIP team has worked out the process of selecting individuals for the CCCs. On the basis of which the CCCs will be formed.

### **Achievement in the first quarter:**

Significant progress has been achieved for the formation of the Committees of Concerned Citizens (CCC). Having completed the first stage, we are now working on the second stage of the formation of the CCCs. We have developed (a) the criteria for the selection of the locations (incl. preliminary selection of six locations) ;(b) the process for selecting the individuals to form the CCCs; (c) a format to make the individual topography; (d) a format to make the area topography. We have also listed some well-known persons (with addresses) of the selected sites/locations, established contact with them, and have visited one of the locations selected by the NIP.

### **Problems, constraint and experiences:**

The problems we faced to start the activities of the formation of the Committees of Concerned Citizens were: political instability, over enthusiasm of some people, and personal gain of some other people.

### **Institutional strengthening:**

TIB has appointed most of the project personnel. TIB has approved the draft on a number of manuals. These are personnel management manual, budget manual, financial procedure manual, procurement manual and property and store management manual. TIB has procured a number of office items.

#### Future planning:

We expect to achieve significant progress in the next quarter, although it depends on weather conditions and political situation.

#### Future planning for the Fact-Finding Exercise:

It is expected that we should have finalized the report on the “Bureau of Anti-Corruption” in the next quarter. We also expect that we shall complete the report on the “Comptroller and Auditor General Office”. The research team of NIP will collect information on the Public Accounts Committee and finalize the report on the PAC. We expect that we can arrange a number of Focus Group Discussions (FGD) to finalize the report on BAC, C & AG and PAC.

#### Future Planning for the Committees of Concerned Citizens:

We expect in the next quarter the formation of “Committees of Concerned Citizens” in one of the six selected sites of CCCs will be completed.

#### Institutional strengthening:

We will finalize the manuals on personnel management, budget manual, financial procedure and property and store management. We will procure a number of office equipment in the next quarter and shift our office to the new premises. We would also recruit a Program Assistant in the next quarter.

## CHAPTER ONE

### INTRODUCTION

#### Introduction:

TIB is implementing the ‘National Integrity Program’, which has four components:

- (a) Conduct an initial ‘Fact-Finding Exercise’ (FFE),
- (b) Establish ‘Committees of Concerned Citizens’ (CCCs),
- (c) Establish ‘Advice and Information Center’ (AIC) and
- (d) Organize ‘National Integrity Workshops’ (NIWs).

#### Goals and objectives:

The broad goal of the National Integrity Program of TIB is to “promote integrity and curb corruption in public sector service delivery systems in selected sites of Bangladesh through grassroots participation of recipients of public services.” The specific objectives of the NIP are to:

- (a) Provide baseline information for strengthening the National Integrity System through a Fact-Finding Exercise (FFE).
- (b) Assist formation of “Committees of Concerned Citizens (CCCs)” in selected sites of Bangladesh, which will serve as local lobbying groups seeking to curb corruption, instigate reforms and promote integrity in public service delivery systems.
- (c) Establish an “Advice and Information Center” (AIC), which would serve as a central clearing-house of information on the extent, nature and location of corruption in Bangladesh and develop ways and means of providing counselling to public.
- (d) Holding “National Integrity Workshops” (NIWs) in different locations of Bangladesh at suitable points in time during the lifetime of the program. TIB plans to organize a final NIW, prior to the conclusion of NIP, with the aim of drawing up a feasible action plan defining the tasks of various stakeholders in the “National Integrity Systems” (NIS).



## CHAPTER TWO

### FACT-FINDING EXERCISE

#### Introduction:

The findings of the national baseline survey on corruption as conducted by TIB revealed major deficiencies within important public sector service delivery systems. As a follow-up to that survey, the proposed Fact-Finding Exercise on the existing institutional and legal framework of public sector service delivery systems would provide useful information for strengthening the National Integrity System.

#### Objectives:

The main objectives of the proposed Fact-Finding Exercise are to find out the role of watchdog agencies in curbing corruption and their limitations.

#### Project activities:

The main activities of the proposed Fact-finding exercise are discussed briefly herein below.

#### Identify the study area:

The NIP team decided to conduct a number of Fact-Finding Exercise on the three watchdog agencies. These are;

- ❑ **Bureau of Anti-Corruption (BAC).**
- ❑ **Comptroller and Auditor General Office (C & AG)**
- ❑ **Public Accounts Committee (PAC)**

#### Bureau of Anti-Corruption (BAC):

The NIP team conducted a Fact-Finding Exercise on Bureau of Anti-Corruption.

#### Objectives:

The main objectives of the Fact-Finding Exercise on BAC are:

- (i) to examine official documents as made available to TIB
- (ii) to examine the organizational structure of BAC.
- (iii) to examine the functional activities of BAC personnel.
- (iv) to examine the role of BAC in curbing corruption.
- (v) to identify the limitations of BAC.

#### Methodology:

In order to find out the above objectives, the NIP team examined books, articles and reports published by BAC. The NIP team also interviewed a number of high officials of BAC.

**Report writing:**

The draft report on BAC is available in typed format. The analysis is going on.

**Analysis:** Analysis is in process.

**Comptroller and Auditor General office (C & AG)**

The NIP team has completed the Fact-Finding Exercise on the Comptroller and Auditor General office.

**Objectives:**

The objectives of the Fact-Finding Exercise on the C & AG office were:

- (i) to examine official documents as made available to TIB
- (ii) to examine the organizational structure of C & AG office.
- (iii) to examine the functional activities of C & AG office personnel..
- (iv) to examine the role of C & AG office in curbing corruption.
- (v) to identify the limitations of C & AG office.

**Methodology:**

In keeping with the above objectives, the NIP team examined books, articles and reports published by C & AG Office. They also examined the rules of business and the constitution of Bangladesh. The NIP team also interviewed a number of high officials of the office.

**Report writing:** The draft report on C & AG is available in typed format. The analysis is going on.

**Analysis:** Analysis is in process.

**Public Accounts Committee (PAC)**

The Fact-Finding Exercise on the Public Accounts Committee is in the preliminary stages.

**Objectives:**

The main objectives of the Fact-Finding Exercise on the Public Accounts Committee are to examine:

- (i) how the PAC scrutinizes audit report;
- (ii) how it plays the role to achieve national integrity, to assure accountability and to curb corruption;
- (iii) how PAC is constituted;
- (iv) PAC's terms of reference;
- (v) the limitations of the office.

#### Methodology:

In keeping with the above objectives, the NIP team is examining the Rules of Procedure of Parliament, the Bangladesh Constitution and the Briefing Paper on parliamentary affairs prepared by the Transparency International Bangladesh Chapter. The NIP team will interview Members of Parliament who are members of the PAC. The questionnaire has been prepared but not finalized as yet. The NIP team is also developing a database on newspapers reports on Parliamentary Committees as a supplementary activity of NIP

#### Analysis and Report writing:

The report writing has not been started yet.




#### Summary of the progress in the first quarter

<i>SL</i>	<i>Name of the study area</i>	<i>Identify the objectives</i>	<i>Development of data collection instrument</i>	<i>Data collection</i>	<i>Data analysis</i>	<i>Make Interpretation</i>	<i>Prepare the Draft Report</i>	<i>Analyzed the draft Report</i>	<i>Finalize the Report</i>
01.	Bureau of Anti-Corruption	Identified	Developed	Collected	Analyzed	Interpreted	Prepared	On going	Not finalized
02.	Comptroller and Auditor General office	Identified	Developed	Collected	Analyzed	Interpreted	Prepared	On going	Not finalized
03.	Public Accounts Committee	Identified	Developed	Not Collected	Not Analyzed	Not Interpreted	Not Prepared	Not started	Not finalized

Problems, constraint and experiences;




#### Bureau of Anti-Corruption:

The NIP team did not get enough information on BAC because of the following problems:

-  Official secrecy;
-  Lack of update statistics;
-  Lack of research report and publications.


#### Comptroller and Auditor General office:

The NIP team faced the following problems to conduct the Fact-Finding Exercise on C & AG office;

-  Lack of cooperation from the officials;
-  Conflict between the officials of audit and accounts;
-  Lack of statistics.

#### Public Accounts Committee:

The NIP team faces the following problems to conduct the Fact-Finding Exercise on PAC;

-  The members of the PAC are high officials. As a result, we could not make appointments with them.

## CHAPTER THREE

### COMMITTEES OF CONCERNED CITIZENS

#### Introduction:

In line with its grassroots focus, TIB would like to develop a network of Committees of Concerned Citizens (CCCs) throughout the country. It is envisaged that six CCCs would be established at the six divisional headquarters or other suitable locations under this program. Given the fact that the setting up of CCCs is a novel concept TIB has deliberately built into its development considerable flexibility. But it is expected that the CCCs would be self-sustaining self-help groups of individuals who would be initially provided with information, ideas and encouragement by TIB. Some financial assistance may be required from TIB and it has been reflected in the budget in the form of capital grant to CCCs. This capital grant would be made up of a rudimentary office set-up and some special requirement, for example, a computer or a fax machine. Such requirement will vary from CCC to CCC. Capital grant would be allotted to selected CCCs only after TIB management is fully satisfied about its composition and potentiality. Appropriate monitoring mechanism would be put in place to ensure proper utilization of capital grant.

The organizational structure of CCCs would be ‘informal’ but TIB would be solely responsible for the selection of the central figure of such CCCs. TIB will, prior to the establishment of CCCs, formulate criteria to be stressed that the criteria would have to be altered over a period of time given the ‘pilot’ nature of NIP. CCCs will have autonomy, but guided by TIB, to focus on whatever sectors or services they consider important and worth pursuing from the point of view of reform.

The CCCs will primarily undertake the tasks of rating municipal services delivered to common people, reporting that information to people in the locality, encourage the establishment of ‘Islands of Integrity’ within the area and collectively lobby for reform and change for improvement in service delivery.

Ratings of municipal services will be done using a standardized methodology involving opinion polls and possibly focus groups. Results will be recorded and made public by using ‘Report Card Methodology’. Report cards can serve as a catalyst for local officials to make changes where necessary in the manner services are delivered.

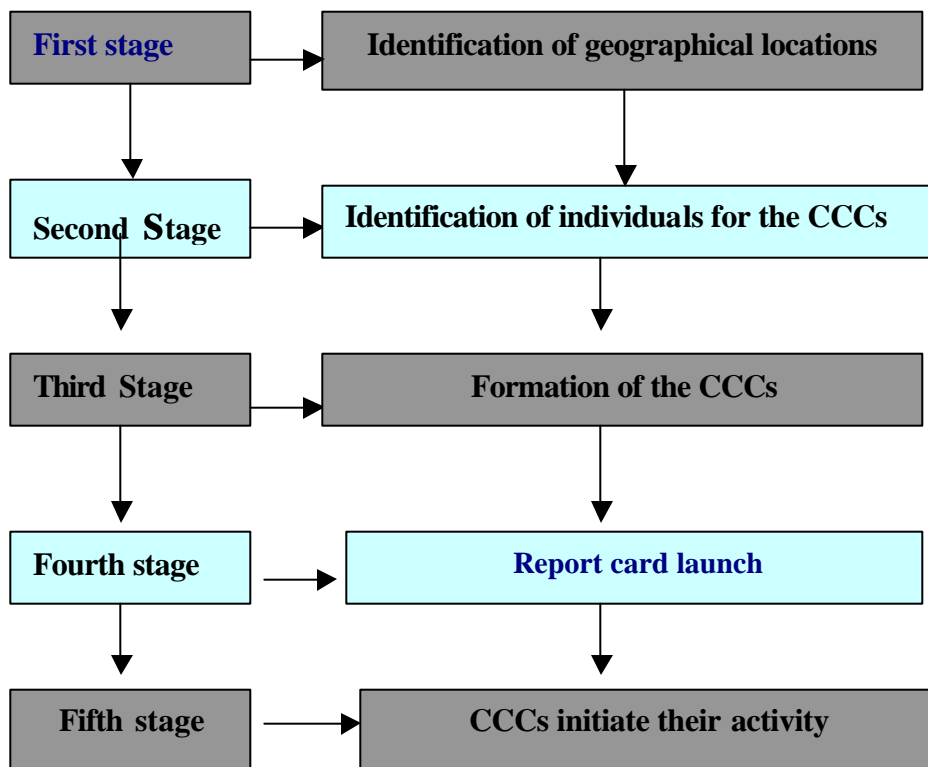
The CCCs will also encourage officials to make commitments to conduct their affairs without resorting to corruption – i.e. to form ‘islands of integrity’. In general, the CCCs will serve as local lobbying groups, seeking to instigate changes in their communities.

#### Objectives:

The main objective of the formation of the Committees of Concerned Citizens is to create local groups who will serve as local lobbying groups seeking to curb corruption, instigate reform and promote integrity in public service delivery system.

#### Stages of the formation of CCCs:

The NIP team has already identified the stages of the formation of CCCs. The first stage is the identification of the geographical locations. After the selections of the locations, the NIP team will select the individuals for the CCCs. The third stage is the formation of CCCs. After the formation of CCCs, the report card method will be launched. The last stage is that the CCCs will initiate their activity.



















Identification of geographical locations: (First stage)

The first stage of the formation of the Committees of Concerned Citizens is to identify the locations. The NIP team developed a number of criteria to identify the locations. On the basis of these criteria, we have selected the six locations to form the CCCs.

Criteria for the selection of the locations:

We developed 16 criteria to identify the locations to form the CCCs. The following table shows the criteria:

<b><i>CRITERIA FOR THE SELECTION OF THE LOCATIONS</i></b>	
	<b>This will be in same region, like: greater Mymensingh.</b>
	<b>Distance from Dhaka will be minimum.</b>
	<b>Locations will be little more close to each other.</b>
	<b>Visiting the locations by TI-B personnel will be easier.</b>
	<b>Each location will be a full parliamentary constituency</b>
	<b>Preferably each location will be a full thana.</b>
	<b>Minimum 2 locations will be pourasava (municipality).</b>
	<b>Location will be administrative unit, like Thana, Municipality, and District etc.</b>
	<b>Out of 6 constituencies, MPs will be from AL-3, BNP- 2, and JP or JI-1.</b>
	<b>Availability of different facilities, transport, lodging, communication i.e. road, rail, water communication, phone, fax.</b>
	<b>Availability of suitable /known persons.</b>
	<b>Existing networks of NGOs and other professional bodies, availability of organizations.</b>
	<b>One location may be in border areas with check post.</b>
	<b>The location will be equally in urban and rural areas.</b>
	<b>The MPs will be overall co-operative and helpful to us and he/she would spare some times for us.</b>
	<b>Sufficient number of Govt. institutions, offices and activities should located there.</b>

Selected locations for the Committees of Concerned Citizens:

Based on the 16 criteria, the NIP team selected the following areas to form the Committees of Concerned Citizens

1. Parliamentary Constituency number-133, Tangail-1, Area –Madhupur Thana , MP-Md. Abul Hasan Chowdhury, State Minister for Foreign Affairs from AL.

Location is not far from Dhaka, road communication is good. There are forests in this area, and Garo , one of the largest minority communities with a separate language and culture. There are also Missionaries who are working since 50 years. We have hope Mr. Abul Hasan Chowdhury M.P. and *Fathers* of different missionaries would help us. There are other organizations like BRAC, ADAB chapters, Nijera Kori in Tangail and other local organizations.

2. Parliamentary Constituency number-152, Mymensingh-4, Mymensingh Sadar, MP-Roushan Ershad from Jatiya Party.

Mymensingh is the headquarter of an old greater district, with rich cultural heritage. There are Thana, Pourashava, town and rural area in a same constituency. The main thing is that there are a lot of educational institutions like: Bangladesh Agricultural University, Ananda Mohan College, Medical College Hospital, Polytechnic Institute, Girls’ Cadet College, male and female Teachers’ Training College, Mymensingh Jute Mill and other public and private institutions and offices. Begum Roushan Ershad, one of the important figures of JP, wife of former president HM Ershad, is one of the main criteria to selecting this location. We hope she would cooperate with us. There are many sectors to see, many institutions to go through. There are also suitable persons to lead CCC.

3. Parliamentary Constituency number-153, Mymensingh-5, Area-Muktaghacha, MP-A.K.M.Mosharraf Hossain, BNP.

It is a rural area with a Pourashava in same region and same district. Communication is good, Facilities and known persons are available, M.P. from main opposition party, BNP. Organizations including BRAC are available.

4. Parliamentary Constituency number-145, Jamalpur-5, Area –Jamalpur Sadar, MP- Rezaul Karim Hira of AL.

This constituency includes an urban and rural area, including a Municipality, and a district headquarters, with good communication. Known persons, organizations, professional groups like: Bar Association, Journalists’ Association, Press Club, BRAC and other groups are available.



5. Parliamentary Constituency number-147, Sherpur-2, Area- Nalitabari Thana in boardering area, MP-Motia Chowdhury of AL, Cabinet Minister for Agriculture.

The main criteria of selecting this location is that: it is in greater Mymensingh area with border and Ms. Motia Chowdhury as it's M.P. and this is a completely rural area with poor people, seriously hit by poverty and winter Ms. Motia Chowdhury will certainly be very co-operative to us. Communication is rather good, known persons will be available, organizations like: BRAC, SPS are also available.

6. Parliamentary Constituency number-166, Kishoregonj-2, Area-Kotiadi Thana, MP-Major (Rtd) Aktaruzzaman, BNP.

This is also in greater Mymensingh, with good communication and not very far from other locations and from Dhaka. This is a rural area. The M.P. is from main opposition and very influential in the party and in the area. He, as we know, is friendly to TI-B. Known persons, organizations including BRAC and other groups are available.

<i>Selected Area for the Committees of Concerned Citizens</i>			
SL	Name of the selected area	Name of the district	Constituency number
01.	Madhupur thana	Tangail	133
02.	Mymensingh sadar thana	Mymensingh	152
03.	Muktagacha	-do-	153
04.	Jamalpur sadar thana	Jamalpur	145
05.	Nalitabari	Sherpur	147
06.	Kotiadi	Kishoreganj	166

#### Identification of individuals for the CCCs (Second Stage):

The NIP team has developed the essential and preferential criteria to identify the individuals to form the CCCs. We also identified the stages of selecting the individuals. On the basis of the essential and the preferential criteria; we will select the individuals for the CCCs. We will form the CCCs in the identified stages.

The criteria for the selection of the individuals to form the CCCs:

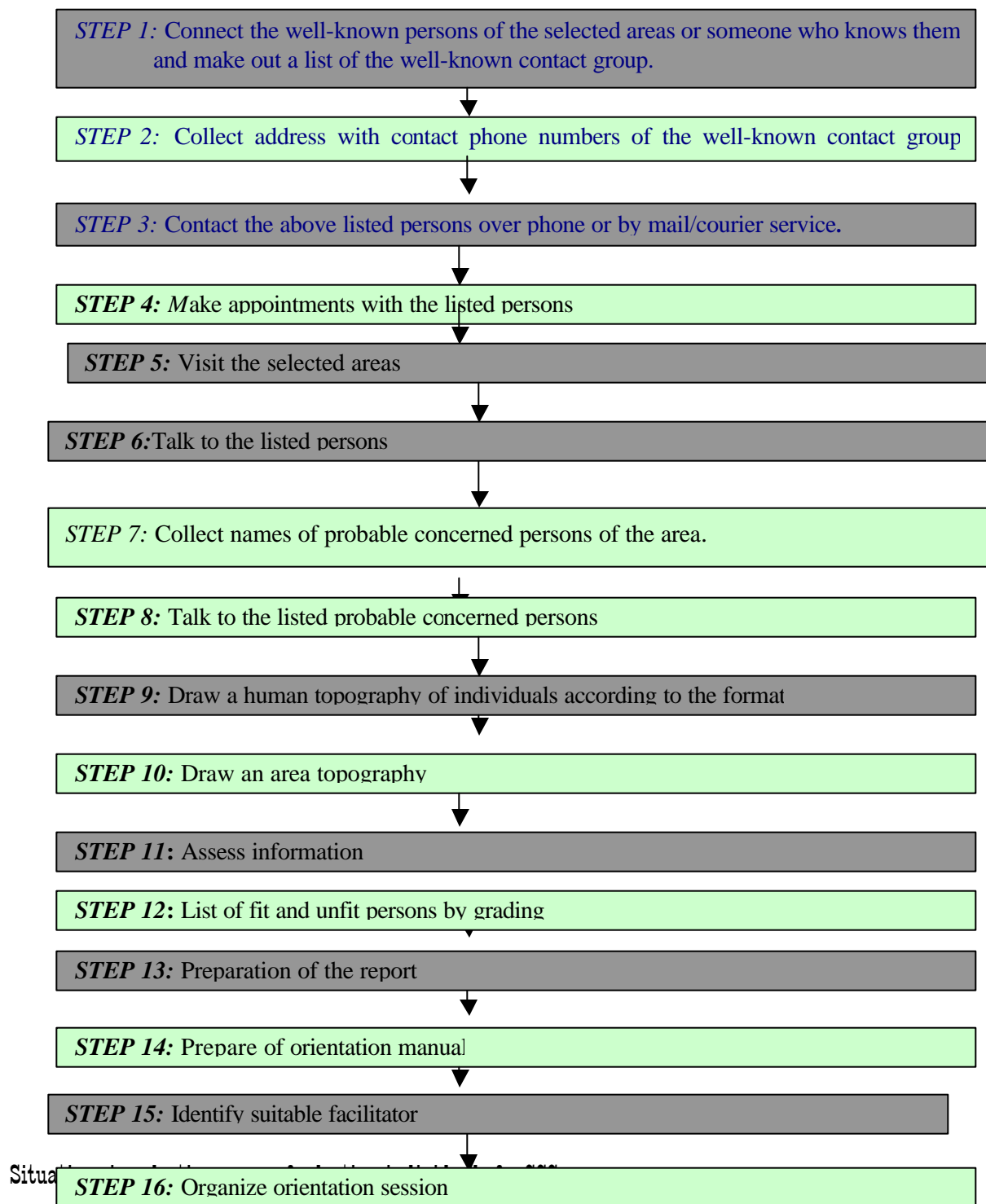
The NIP team has identified some criteria to select the members of the CCCs. Based on the criteria, the NIP team will select the members of the CCCs. Following are the criteria for selection of the members of the CCCs:

<b>PROFILES OF INDIVIDUALS FOR THE COMMITTEES OF CONCERNED CITIZENS</b>	
<b>Essential criteria</b> <ul style="list-style-type: none"> <li>❑ He/she should be: <ul style="list-style-type: none"> <li>- a person of integrity: highly respected for his/her past and present activities both professionally and in private life;</li> <li>- a transparent person: no known ‘skeletons in the cupboard’;</li> <li>- widely respected and influential person who is acceptable by all.</li> </ul> </li> <li>❑ He/she should: <ul style="list-style-type: none"> <li>- have a track record of activism;</li> <li>- be a permanent citizen of Bangladesh ;</li> <li>- be a solvent person ;</li> <li>- be a resident of the locality; and</li> <li>- be involved in bona fide legal activities.</li> </ul> </li> <li>❑ His/her source of income must be legal and known.</li> <li>❑ He/she should not be: <ul style="list-style-type: none"> <li>- involved in party politics;</li> <li>- a charged, under-trial or convicted person ;</li> <li>- a financially bankrupt person.</li> </ul> </li> <li>❑ The Committees will be gender balanced and minimum 25% - 30% members would be female .</li> </ul>	<b>Preferential criteria</b> <ul style="list-style-type: none"> <li>❑ He/she should be: <ul style="list-style-type: none"> <li>- a well-known concerned person who believes in democracy and accountability: exemplified through his/her activities;</li> <li>- an optimistic, enlightened, tolerant and patriotic person : a desire that Bangladesh should have the potential to prosper;</li> <li>- an educated conscious person who is interested to be involved with us; and possibly heard of TIB’s existence;</li> <li>- an income tax payer; and</li> <li>- a pro-active, fit person (physically and mentally).</li> </ul> </li> <li>❑ He/she should know about societal issues such as governance, public service delivery system and other related issues;</li> <li>❑ His/her: <ul style="list-style-type: none"> <li>- age limit will be minimum 25 - 35;</li> <li>- minimum qualification would be Entrance/ Matriculation/ SSC or equivalent.</li> </ul> </li> <li>❑ He/she should not be an impecunious person.</li> <li>❑ There will be an equal representation from different professional groups, like: professors, teachers, lawyers, journalists, physicians, farmers, businessmen, social workers, NGO workers, retired judges, retired officials, former public representatives, women activists, cultural activists, writers, artists, poet etc.</li> </ul>

#### Process of Selecting Individuals for the formation of CCCs:

The NIP team has developed the process of selecting individuals to form the CCCs and is given below in chart form.

CHART SHOWING: “**Process of selecting individuals for the CCCs**”



We achieved significant success in the formation of CCCs. The following table shows the summary of the progress to select the individuals for the CCCs:

Situations in selecting areas of selecting individuals for CCCs

SL	Process of selecting individuals	NAME OF THE AREA					
		Madhupur	Mymensingh sadar thana	Muktagacha	Jamalpur Sadar thana	Nalitabari	Kotiadi
01	Connect the well-known persons of the selected areas or someone who knows them and make out a list of the well-known contact group.	Started	Started	Started	Started	Started	Started
02	Collect address of the well-known contact group.	Started	Started	Started	Started	Started	Started
03	Contact the above listed persons over phone or by mail/courier.	Not Started	Started	Started	Not Started	Not Started	Started
04	Make appointments with the listed persons.	Not Started	Started	Started	Not Started	Not Started	Started
05	Visit the selected areas.	Not Started	Started	Not Started	Not Started	Not Started	Not Started
06	Talk to the listed persons	Not Started	Started	Not Started	Not Started	Not Started	Not Started
07	Collect names of probable concerned persons of the area.	Not Started	Started	Not Started	Not Started	Not Started	Not Started
08	Talk to the listed probable concerned persons.	Not Started	Started	Not Started	Not Started	Not Started	Not Started
09	Draw a human topography of individuals according to the format.	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
10	Draw area topography according to the format.	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
11	Assess the information	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
12	Make a list of fit and unfit persons by grading	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
13	Prepare the report	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
14	Prepare the orientation manual	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
15	Identify suitable facilitator	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
16	Organize orientation session	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started

Achievement in the first quarter:

In the first quarter, we achieved significant success to form the Committees of Concerned Citizens. We completed the first stage of the formation of Committees of Concerned Citizens. Now we are working on the second stage of the CCCs formation. In the following table, the summary of the achievement in the first quarter are given:

<i>SL</i>	<i>Stages</i>	<i>Types of activities</i>	<i>Target</i>	<i>Achievement</i>
01.	First Stage	Development of the criteria for the selection of the locations	Develop	Developed
02.		Selection of the locations for CCCs	Selection	Selected
03.	Second Stage	Development of the process of selecting individuals	Develop	Developed
04.		Development of the criteria for selecting individuals for CCCs	Develop	Developed
05.		Development of a format to make the individual topography	Develop	Developed
06.		Development of a format to make the area topography	Develop	Developed
07.		Collection of address of well-known persons of the selected areas	Start	Started
08.		Contact with the well- known persons	Start	Started
09.		Make the list of concerned persons	Start	Started
10.		Visit to the selected locations	Start	Started

#### Problems, constraint and experiences:

To start the activities of the formation of the Committees of Concerned Citizens, we faced some problems. These are:

- ⊕ Political instability
- ⊕ Over enthusiasm of some people
- ⊕ Personal gain of some people

## CHAPTER FOUR

### INSTITUTIONAL STRENGTHENING

#### Recruitment of project personnel:

TIB has appointed most of the project personnel. The following table shows the number and the designation of project personnel:

<i><b>Personnel</b></i>	<i><b>Number</b></i>
<b>Program Officer</b>	1
<b>Research Officer</b>	1
<b>Research Associate</b>	2
<b>Research Assistant</b>	1
<b>Administrator</b>	1
<b>Finance Manager</b>	1

#### Manuals:

TIB has approved the draft of the following manuals, which will be finalized and implemented as soon as possible. These are:

- (a) Personnel management manual
- (b) Budget manual
- (c) Financial procedure manual
- (d) Procurement manual and
- (e) Property and store management manual

#### Hardware:

TIB procured the following items during the project period. These are:

- (a) 3 nos. Computer
- (b) 2 nos. Executive table
- (c) 2 nos. Executive chair
- (d) 1 nos. File cabinet

#### New office premises:

TIB office will be shifted very soon to the new premises. The renovation work is to be completed soon. The rest of the equipment will be procured after shifting to the new premises.

#### Institutional building:

The NIP team is interacting with Dr. Jamal Munshi, Associate Professor, Department of Finance and Banking, University of California and are learning about research methodology, database computer program and some other program related activities.

## CHAPTER FIVE

### FUTURE PLANNING

#### Introduction:

We expect to achieve good progress in the next quarter depending though on weather conditions and political situations.

**Future planning for the Fact-Finding Exercise in the next quarter:** In the next quarter, we expect that we shall finish the following activities:

**Bureau of Anti-Corruption:** We expect to finalize the report on the “Bureau of Anti-Corruption”

**Comptroller and Auditor General office:** We expect that we shall complete the report on the “Comptroller and Auditor General Office”.

**Public Accounts Committee:** The research team of NIP will collect information about the committee and finalize the report on the PAC.

**Focus Group Discussion:** We expect that we can arrange a number of FGD to finalize the reports on BAC, C & AG and PAC.

**Summary of the Future planning on FFE:** The following table is a summary of future planning on FFE:

<i>Future planning for the Fact-Finding Exercise in the next quarter</i>		
SL	Activities	Target
01	<b>Bureau of Anti-corruption</b>	<b>Finalize the report</b>
02	<b>Comptroller &amp; Auditor General Office</b>	<b>Finalize the report</b>
03	<b>Public Accounts Committee</b>	<b>Finalize the report</b>
04	<b>Focus Group Discussion</b>	<b>Arrange a number of FGD</b>

**Future Planning for the Committees of Concerned Citizens in the next quarter:**

We expect that we shall achieve a significant success in the next quarter. We expect to finish the following activities in the next quarter:

Future planning for the formation of CCCs in the second quarter at stage two:

SL	Process of selecting individuals	NAME OF THE AREA					
		Madhupur	Mymensingh Sadar thana	Muktagacha	Jamalpur Sadar thana	Nalitabari	Kotiadi
01	Connect the well-known persons of the selected areas or someone who knows them and make out a list of the well-known contact group.	Target Complete	Target Complete	Target Complete	Target Complete	Target Complete	Target Complete
02	Collect address of the well-known contact group.	Complete	Complete	Complete	Complete	Complete	Complete
03	Contact the above listed persons over phone or by mail/courier.	Complete	Complete	Complete	Complete	Complete	Complete
04	Make appointments with the listed persons.	Complete	Complete	Complete	Complete	Complete	Complete
05	Visit to the area	Start	Continues	Start	Start	Start	Start
06	Talk to the listed persons	Start	Complete	Start	Start	Start	Start
07	Collect names of probable concerned persons of the area.	Start	Complete	Start	Start	Start	Start
08	Talk to the listed probable concerned persons.	Start	Complete	Start	Start	Start	Start
09	Draw a human topography	Start	Start	Start	Start	Start	Start
10	Draw an area topography	Start	Complete	Complete	Start	Start	Start
11	Assess the information	Start	Start	Start	Start	Start	Start
12	Make a list of fit and unfit persons by grading	Start	Start	Start	Start	Start	Start
13	Prepare the report	Start	Start	Start	Start	Start	Start
14	Prepare the orientation manual	Start	Start	Start	Start	Start	Start
15	Identify suitable facilitator	Start	Start	Start	Start	Start	Start
16	Organize orientation session		Start				

Institutional strengthening:



We expect that we will finalize the manuals on personnel management, budget, financial procedure and property and store management. We will procure some equipment in the next quarter. We shall shift our office to the new premises in the next quarter. We also have plans to recruit a program assistant in the next quarter.

**Conclusion:**

We expect that we will be able to finish all of the targeted activities. The achievement depends on political stability and environment, among other risks etc. The plan may have to be changed, if unexpected risks are encountered.

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